

RESOURCE CENTER

U.S. House of Representatives
111th Congress

2009 SEP -4 PM 3:47

OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

EMPLOYEE

POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for meetings, speaking engagements, fact-finding trips, or similar events undertaken in connection with official duties. This form does not eliminate the need to report all privately-funded travel on the annual Financial Disclosure Statements of those persons required to file them. In accordance with House Rule 25, clause 5, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within **15 days** after travel is completed. The Clerk is to make the second page of this form publicly available as soon as possible after it is filed.

Name of Traveler (print or type): Christopher Roper Schell

I certify that the information contained on all pages of this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER:

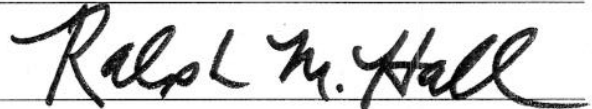


DATE: September 4, 2009

I authorized this travel in advance. I have determined that all of the expenses listed on this form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Ralph M. Hall

SIGNATURE OF SUPERVISING MEMBER:



DATE: September 4, 2009

EMPLOYEE
POST-TRAVEL DISCLOSURE FORM

1. Name of Traveler (print or type): Christopher Roper Schell
2. a. Name of Accompanying Family Member (if any): NA
- b. Relationship to Employee: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Date of Departure and Date of Return: August 7th - August 21st
- b. Dates at personal expense (if any): Group departed on the 15th and I left on the 21st
4. Itinerary (cities of departure – destination – return): DC - Istanbul - Ankara - Istanbul - DC
5. Sponsor(s) (who paid for the trip): The Institute of Interfaith Dialog
6. Describe meetings and events attended (attach additional pages if necessary): See attached itinerary of meetings and visits.
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
- a. ☒ the Private Sponsor Travel Certification Form completed by the trip sponsor, including all attachments;
- b. ☒ the Traveler Form completed by the employee; *and*
- c. ☒ the Committee on Standards' letter approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the sponsor's agenda. (Signify that statement is true by checking box): ☒
- b. If not, explain: _____
9. TRAVEL EXPENSES: Obtain actual dollar amounts from the sponsor. If exact dollar amounts are unavailable by the due date, provide a good faith estimate and file an amended form once the correct amounts are received.

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For employee:	\$1650	\$270	\$280
For accompanying family member:			
	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)	
For employee:	\$50	Parking and entrance to the venues	
For accompanying family member:			

IID CONGRESSIONAL STAFF
EDUCATIONAL SEMINAR IN TURKEY

AUGUST 8 – AUGUST 15, 2009

Saturday, August 08, 2009

Ataturk Airport – Istanbul

1:20 PM Arrive at Ataturk Airport

 Transfer to Istanbul

 Check in at the Holiday Inn Topkapi Hotel

4:30 PM *Setting the Stage*

 Welcome and Orientation

5:30 PM *City Tour*

 Boat Tour along the Bosphorus

7:30 PM Dinner at Hidiv Kasri

 Overnight at the Holiday Inn Hotel

Sunday, August 09, 2009

Istanbul

City Tour

8:30 AM Leaving from the Hotel after Breakfast at the Hotel

9:00 AM Topkapi Palace

11:00 AM Archeology Museum

12:30 PM Lunch at Tamara Restaurant

2:00 PM Sultan Ahmed Camii (Known as Blue Mosque)

3:00 PM Hagia Sophia

4:30 PM Sightseeing in Taksim

19:00 PM Dinner at Bereket Restaurant - Taksim

Overnight at the Holiday Inn Hotel

Monday, August 10, 2009

Istanbul

City Tour

8:30 AM Leaving from the Hotel after Breakfast at the Hotel

9:00 AM Quincentennial Jewish Museum

10:30 AM Kariye (Chora) Museum

12:00 PM *Freedom of the press in Turkey*

Lunch at Today's Zaman - Abdulhamid Bilici

3:00 PM *Higher Education System in Turkey*

Visit to Fatih University

6:00 PM *Economic Development in Turkey*

Dinner at Avcilar Hospital

Alpaslan Korkmaz, President of the Investment Support and Promotion Agency of Turkey

Mehmet Muezzinoglu, Congressman

Overnight at the Holiday Inn Hotel

Tuesday, August 11, 2009

Istanbul

9:00 AM *Municipality System in Turkey*

Breakfast at Istanbul Municipality

Goksel Gumusdag, Deputy Mayor of Istanbul,

11:00 AM *Government System in Turkey*

Visit to Ali Kadran, Deputy Governor of Istanbul

2:00 PM USA and TURKEY Relations, Common Priorities for the region.

Visit to Consul General of US Sharon Wiener

4:00 PM *Global Investments to the Region*
TUSKON Chamber of Commerce

7:00 PM Dinner at Fener Restaurant with Investor Ahmet Calik

Overnight at the Holiday Inn Hotel

Wednesday, August 12, 2009

Ankara

6:30 AM Leaving from the Hotel after Breakfast at the Hotel

9:00 AM *Flight to Ankara TK0118*

11:30 AM *Parliamentary System in Turkey*
Lunch with Vice President Nevzat Pakdil, Turkish Grand Nat'l Assembly

3:00 PM USA and TURKEY Economic Relations
Visit to Mehmet Simsek, Minister of Finance of Turkey

5:00 PM Common Foreign Policy Priorities, USA-TURKEY
Visit to Ambassador Ecvet Tezcan, Deputy Advisor Foreign Minister

6:15 PM *Turkish Influence to Central Asia, Middle East, Africa and Balkans via TRT*
Visit to Ahmet Koyunlu, Vice President, TRT(The Turkish Radio and Television Corporation)

7:30 PM Dinner with Investor Akin Ipek at his ranch.
Check in at the Hotel - Metropolitan Hotel

Thursday, August 13, 2009

Ankara

9:00 AM Leaving from the Hotel after Breakfast at the Hotel

10:00 AM *Opposition Party's Agenda in Turkey*
Visit to Yalcin Topcu, President of BBP(The Great Union Party)

11:30 AM *Visit to Ataturk's mauseleum, Anitkabir*

12:15 PM Anatolian Civilizations Museum

1:00 PM Turkey's Foreign Policy

 Lunch at Hacibaba Restaurant

 Congressman Suat Kiniklioglu, Speaker of Foreign Affairs Committee in Parliament

 Congressman Mehmet Sahin, Member of Foreign Committee in Parliament

2:30 PM Turkish Army's influence to Turkish Politics

 Visit to Congressman Bulent Arinc, Deputy Prime Minister

3:30 PM *Visit to Ankara Municipality, Omer Vural, Deputy General Secretary*

6:00 PM School System in Turkey

Dinner at Ahmet Ulusoy High School - Cankaya

 Overnight at the Metropolitan Hotel

Friday, August 14, 2009

Istanbul

7:30 AM Leaving from the Hotel after Breakfast at the Hotel

10:00 AM **Flight to Istanbul TK0117**

12:00 PM Arrive Istanbul & Check-in at the Holiday Inn hotel

6:00 PM Dinner at Terki Dunya Restaurant – Heybeliada

Saturday, August 15, 2009

Istanbul

3:00 AM Transfer to Ataturk Airport

5:50 AM Flight to DC

U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
(provide directly to each House invitee)

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form. The trip sponsor should NOT submit the form directly to the Committee. *You must answer every question on the form.*

1. Sponsor(s) (who will be paying for the trip): THE INSTITUTE OF INTERFAITH DIALOG FOR WORLD PEACE (IID)
2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (*Signify that the statement is true by checking box*): ☒
3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (*Signify that the statement is true by checking box*): ☒
4. Is travel being offered to an accompanying family member of the House invitee(s)? ☐ Yes ☒ No
5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): Please see attached List.
Please see attached List.
6. Dates of travel: Aug 7-15, 2009
7. Cities of departure – destination – return: Washington DC-Istanbul-Washington DC
8. Attached is a detailed agenda of the activities taking place during the travel (*i.e.*, an hourly description of planned activities) (*Signify "yes" by checking box*): ☒
9. I represent that (*check one of the following*):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☒ or
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
10. If travel is for participation in a one-day event (*i.e.*, if you checked Question 9(c)), check one of the following:
 - a. N/A – I checked 9(a) or (b) above: ☒
 - b. One-night's lodging and meals are being offered: ☐ or
 - c. Two-nights' lodging and meals are being offered: ☐
If "c" is checked, explain why the second night is warranted: _____

11. Check one:
- a. I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (*Signify that the statement is true by checking box*): ☒ or
- b. N/A – trip sponsor is an institution of higher education. ☐
12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the purpose of the trip and the role of each sponsor in organizing and conducting the trip:
- To introduce and provide broad exposure to Turkish political, economic, and social issues, to gain an understanding of topics including national security, foreign policy, trade, economic development & finance, remarkable achievements of the civil society, religious diversity and minority rights.
- The role of IID is to promote mutual understanding thru dialo and discussion among the House Staff and the Turkish authorities/ civil society.
13. a. Describe the mode of travel (air, rail, bus, etc.). For air travel, also indicate the type of aircraft (commercial, charter, or privately owned) and class of travel (coach, business class, first class, etc.):
- AIR TRAVEL, COMMERCIAL AND COACH
- b. If travel will be first class or by chartered or private aircraft, provide an explanation describing why such travel is warranted:
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (*Signify that the statement is true by checking box*): ☒
15. I represent that either (*check one of the following*):
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ or
- b. The trip involves events that are arranged *specifically with regard* to congressional participation: ☒
- If "b" is checked, detail the cost per day of meals (approximate cost may be provided): \$45.00 PER DAY
16. Reason for selecting the location of the event or trip: Turkey holds a very significant position for US : strategic, political and commercial interests of both countries in the Middle East, Central Asia, and Europe overlap.
17. Name of hotel or other lodging facility: Topkapi Holiday Inn in Istanbul, Aktif Metropolitan Hotel in Ankara
18. Cost per night of hotel or other lodging facility (approximate cost may be provided): Topkapi Holiday Inn \$80; Aktif Metropolitan Hotel in Ankara \$90
19. Reason(s) for selecting hotel or other lodging facility: Location and affordability

20. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
<input checked="" type="checkbox"/> good faith estimates			
For each Member, Officer, or employee	\$1450 air/\$200 ground	\$540	\$315
For each accompanying family member			

	<i>Other</i> Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$175	Parking and Entrance to the Museums
For each accompanying family member		

21. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment (signify that the statement is true by checking box): ☒

22. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name and title: Executive Director

Organization: The Institute of Interfaith Dialog for World Peace (IID)

Address: 9301 W. Bellfort Street Suite 127 Houston, TX 77031

Telephone number: (713) 974 4443

Fax number: (713) 974 4445

Email Address: KEMAL@INTERFAITHDIALOG.ORG

The Committee staff may contact the above individual if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)

Version date 8/2008 by Committee on Standards of Official Conduct

THE INSTITUTE of INTERFAITH DIALOG

HOUSE INVITEES

A Field Trip to Turkey

August 7-15, 2009



The Institute has outlined the following specific objectives for the trip that why the House staff have been invited:

- To introduce and provide broad exposure to Turkish political, economic, and social issues.
- To gain an understanding of topics including national security, foreign policy, trade, economic development & finance, remarkable achievements of the civil society, religious diversity and minority rights.
- To promote mutual understanding through dialogue and discussion among the American participants and the Turkish authorities / civil society.

- 1- **Tony Samp, Senior Legislative Assistant
Congressman Martin Heinrich (NM-1)**
- 2- **Paul N. Balzano, Legislative Assistant
Congressman Mike Conaway, TX-11**
- 3- **Scott Graves, Legislative Director
Congressman Mike Conaway, TX-11**
- 4- **Mark R. Williams, Legislative Director
Congressman Sam Johnson (TX-03)**

- 5- **Christopher Roper Schell, Senior Legislative Assistant
Congressman Ralph Mall, (TX-4)**
- 6- **Lindsey K. Ray, Executive Assistant
Congressman Sam Johnson (TX-03)**
- 7- **Chris Alsup, Legislative Director
Congressman John Carter (TX- 31)**
- 8- **Brigitta Johnson, Legislative Assistant
Congressman Peter Roskam (IL-6)**
- 9- **Mary Cronin, Legislative Director for the Northeast-Midwest Congressional
Coalition, Multitude of Members
Steven LaTourette (OH-14)
James Oberstar (MN-8)**
- 10- **Ryan Stalnaker, Senior Policy Advisor, Homeland Security, Energy, and
Transportation
Congressman John Carter (TX-31)**

U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM
For Members, Officers, and Employees

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed Private Sponsor Travel Certification Form and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Please type form. Form (and any attachments) may be faxed to the Committee at (202) 225-7392.*

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 14 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE. Absent exceptional circumstances, permission will not be granted for requests received less than 14 days before the trip commences.

Name of Traveler:

Christopher Roper Schell

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature:

Christopher Roper Schell

Name of Signatory (if other than traveler):

For staff, name of employing Member/Committee:

Ralph M. Hall

Office address:

2405 RHOB

Phone number:

(202) 225-6673

Email address of contact person:

christopher.schell@mail.house.gov

- ☐ Check this box if the sponsoring entity is a media outlet and the traveler is a Member traveling to make a media appearance sponsored by that entity and these forms are being submitted to the Committee less than 14 days before the trip departure date.

NOTE: You must complete the contact information fields above, as Committee staff may need to contact you if additional information is required.

If there are any questions regarding this form please contact the Committee:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

4:46 PM

7/7/09

Collect Christopher

left on

personal days

U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM

1. Name of Traveler: Christopher Roper Schell
2. Sponsor(s) (who will be paying for the trip): The Institute of Interfaith
Dialog (IID)
3. Travel destination(s): Istanbul & Ankara, Turkey
4. a. Date of Departure and Date of Return: August 7, 2009 - August 15, 2009
- b. Will you be extending the trip at your personal expense? ☒ Yes ☐ No
- If yes, dates at personal expense: August 16th - August 22nd
(as well as hotel expense on the 15th)
5. a. Will you be accompanied by a family member at the sponsor's expense? ☐ Yes ☒ No
- b. If yes, name of accompanying family member: _____
- c. Relationship to traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
6. a. Did the trip sponsor answer "yes" to Question 9(c) on the Trip Sponsor form (i.e., the travel is being sponsored by an entity that employs a lobbyist)? ☐ Yes ☒ No
- b. If yes, check one of the following: ☐ N/A - Sponsor checked 9(a) or 9(b)
- (1) Approval for one-night's lodging and meals is being requested: ☐ or
- (2) Approval for two-nights' lodging and meals is being requested: ☐
- If "(2)" is checked, explain why the second night is warranted: _____
7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (indicate that form is attached by checking box): ☒

8. Explain why participation in the trip is connected to your individual official or representational duties:

I handle trade, military, & foreign affairs issues for Congressman
Ralph Hall, & all three of these issues will be explored with regard to
the US/Turkish relationship.

9. FOR STAFF:
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 6/26

Ralph M. Hall

Signature of Employing Member

NOTE: This page must be submitted with your post-travel disclosure form within 15 days of your return, so you should maintain a photocopy of the completed form for your records.

Olson, Susan

From: Schell, Christopher
Sent: Thursday, July 23, 2009 2:25 PM
To: Olson, Susan
Subject: date adjustment for Turkey trip

Susan,

I will adjust my travel as necessary to reflect the following travel dates: August 7th – August 21st. These alterations will be made prior to my departure. Thank you for your assistance.

Best Regards,
Christopher Roper Schell

ZOE LOFGREN, CALIFORNIA
CHAIR

BEN CHANDLER, KENTUCKY
G. K. BUTTERFIELD, NORTH CAROLINA
KATHY CASTOR, FLORIDA
PETER WELCH, VERMONT

R. BLAKE CHISAM,
CHIEF COUNSEL AND STAFF DIRECTOR

ONE HUNDRED ELEVENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON STANDARDS OF
OFFICIAL CONDUCT

Washington, DC 20515-6328

July 24, 2009

JO BONNER, ALABAMA
RANKING REPUBLICAN MEMBER

J. GRESHAM BARRETT, SOUTH CAROLINA
JOHN KLIVE, MINNESOTA
K. MICHAEL CONAWAY, TEXAS
CHARLES W. DENT, PENNSYLVANIA

TODD UNGERECHT
COUNSEL TO THE RANKING
REPUBLICAN MEMBER

SUITE HT-2, THE CAPITOL
(202) 225-7103

Mr. Christopher Schell
Office of the Honorable Ralph M. Hall
2405 Rayburn House Office Building
Washington, DC 20515

Dear Mr. Schell:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Standards of Official Conduct hereby approves your proposed trip to Turkey scheduled for August 7 to 21, 2009 sponsored by the Institute of Interfaith Dialog for the World Peace, Inc. We note that this trip includes six days at your personal expense.

You must complete an Employee Travel Disclosure Form (which your employing Member must also sign) and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and the Private Sponsor Travel Certification Form, including all attachments. You must also include a copy of the Traveler Form completed by you and signed by your employing Member. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$335 from a single source on Schedule VII of that statement.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act, gifts "of minimal value [currently \$335] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of \$335 received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Zoe Lofgren
Chair



Jo Bonner
Ranking Republican Member

ZL/JB:slo